

Terms and Conditions of the Registration System

in connection with events organized by Masaryk University Faculty of Law

These Terms and Conditions govern the registration and payment of participation fees for Events organized by the Faculty of Law of Masaryk University, Veveří 70, 611 80 Brno, through the Registration System of the Faculty of Law of Masaryk University. The Service Provider is Masaryk University, with its registered office at Žerotínovo náměstí 617/9, Brno, 601 77, ID 00216224, VAT CZ00216224, a public university established by law (hereinafter referred to as the "University").

These Terms and Conditions apply to registrations for Events made from 15 January 2022.

I. DEFINITION OF TERMS USED

Customer means a person who books an Event through the Registration System.

Organiser means the person authorised by the University to administer the Event, in particular to process registrations and communicate with the Customer and Event Participants.

Registration System means the web-based application through which the Customer registers participants for the Event, manages data on participants, services required, data on conference papers, submits such papers and learns the results of the review process, ensures invoicing of fees for participation in the Event, etc.

Event means a conference, course or one-off educational event organised by or in cooperation with the Faculty of Law of Masaryk University.

Service means performance by the University in accordance with the specification set out in the Registration System or the subject matter of the Contract.

Contract means a contract concluded between the Customer and the University via the Registration System.

Participant means the person who is to attend the Event in person.

II. APPLICATION AND CONCLUSION OF THE CONTRACT

1. A Customer wishing to register one or more participants for an Event must be registered in the Registration System; this does not apply to applications for courses.
2. Registration is done via the registration form in the Registration System. When registering, the Customer must provide his/her email address to which a verification code valid for 24 hours will be sent by the Registration System. By using this code, the Customer confirms the correctness of the e-mail address and access to it, thus activating the account in the Registration System.
3. The Customer may register one or more Participants for the Event via the Registration System. In the registration form, the Customer shall provide a billing address or select the currency in which to pay all fees. By submitting the Customer's application via the Registration System, the Contract is concluded and the Customer and all participants of the Event will receive confirmation of this from the Organiser. The Customer is responsible for the accuracy of the data regarding all participants he/she has registered for the Event.

III. PAYMENT OF THE PRICE FOR THE SERVICE

1. Unless otherwise stated, the Customer may choose to pay the price for the Service by bank transfer or online payment by credit card to the University's bank account.
2. The Organiser will send payment instructions to the Customer via the Registration System to the Customer's electronic address or billing address, if provided by the Customer in the Application Form.
3. If the Customer discovers that the payment instructions contain incorrect data, he/she must not make the payment but either change the billing data in the Registration System or request the Organiser to change the billing data. The corrected payment instructions will be sent to the Customer at the email address provided in the registration form.
4. If the Customer is a VAT payer, he/she must indicate the VAT number when registering or placing an order.
5. The date of the taxable transaction when the Service is sold through the Registration System is the date of the tax invoice. The tax document for the Service is issued on the date of receipt of the first or full payment from the Customer.
6. Together with the payment instructions, the Customer is provided with a link to the payment gateway where the Customer makes the payment by card. There is only one attempt to pay by card, if payment fails for any reason, the price for the Service must be paid by bank transfer. However, if the Customer insists on payment by card, he/she must contact the Organiser.
7. The price for the Service shall be deemed to be paid when the full amount of the price for the Service is credited to the University's account.
8. The Customer shall be liable for all costs associated with the payment including bank charges, costs arising from incorrect dispatch of payment and costs incurred by the University in returning amounts on cancellation of the Contract by the University for non-payment of the full price for the Service. The Customer can monitor whether the Service has been paid for at the Payment Gateway address. Once the payment has been posted by the University, the Customer will receive a tax receipt at the same address.

IV. WITHDRAWAL FROM THE CONTRACT

1. The University shall also have the right to withdraw from the Contract in the following cases in addition to the statutory provisions:
 - a. the Customer fails to pay the full price for the ordered Service no later than the due date,
 - b. The University cancels the Service for organizational reasons or due to low demand for the Service.
2. If the Customer is a consumer (Art. 419 CC), the Customer has the right to withdraw from the Contract without giving any reason within 14 days from the date of conclusion of the Contract. In order to meet the withdrawal deadline, it is sufficient to send the withdrawal to the University on the last day of the deadline. The Customer is not entitled to withdraw from the Contract if the Service has already commenced or has already been fully provided.
3. The Customer may withdraw from the Contract in writing or by email to the address of the Event Organiser as stated on the website or on the website of the relevant Event. In the withdrawal, the Customer shall indicate the account number to which he/she requests a refund of the price paid for the Service or part thereof.
4. The Organiser shall confirm the delivery of the withdrawal to the Customer.
5. In the event of withdrawal from the Contract by the Customer, the University shall refund the payment made to the Customer within 14 days to the account specified by the Customer. If

the Customer does not provide an account, the University will refund the money by postal order to the address provided in the application form or registration.

V. CANCELLATION POLICY FOR COURSES

1. In the event of cancellation of a course by the Organiser, the price paid for the Services will be refunded to the Customer in full.
2. In case of cancellation by the Customer or the Participant not later than 7 days (inclusive) before the date of the Event, the paid price for the Service will be refunded to the Customer in full.
3. Cancellation by the Customer or Participant less than 7 days prior to the start of the Course will entitle the University to a cancellation fee of 50% of the price of the Service.
4. Cancellation by the Customer or Participant on or after the date of the Event shall entitle the University to the full price of the Service.

VI. PROTECTION OF PERSONAL DATA

1. Personal data of registered Customers and Participants will be stored in the Registration System for the period of time necessary to provide the Service, protect the legally protected interests of the University or the Organizer and to fulfil the legally imposed obligations of the University or the Organizer, and for at least 5 years from the date of registration by the Customer.
2. Only authorized employees of the University will have access to the personal data and the personal data will not be transferred to third parties for processing, except for the reasons provided by law and to exercise the rights of the University or the Organizer.
3. By completing the registration form or placing an order, the Customer gives permission to process his/her personal data as specified therein in the manner specified in the preceding paragraph of this Article for the purpose of providing the Service. The Customer is responsible for the consent to the processing of the data of the Subscriber also registered by him.
4. If the Customer indicates through the Registration System application that he/she wishes to receive information about offers of goods and services of the University, he/she gives consent to the processing of his/her personal data in the manner set out in the previous paragraph of this Article for the purpose of offering further goods or services. This consent may be withdrawn, either through the Registration System application or by written notification to the Organiser's electronic address via the contact details provided on the website or pages of the relevant Event.

VII. FINAL ARRANGEMENTS

1. Communications from the University or the Organiser to the Customer will be directed to the email address provided by the Customer at the time of registration.
2. The University will archive the Contracts and all documentation in electronic or hard copy form. The Contract will preferably be issued in electronic form and will be available in the Customer's application summary in a printable form.
3. Relationships and any disputes arising under the Contract shall be governed exclusively by Czech law and shall be resolved by the competent courts of the Czech Republic.
4. The University provides data in the Registration System and in communication with the Customer in the language in which the Contract was concluded.

5. The Customer is not entitled to distribute the materials and recordings received in connection with the Service and is entitled to use them only for his/her personal use. Otherwise, he/she may be in violation of the provisions of copyright or personality protection rights.
6. The Consumer may lodge complaints in connection with the Agreement with the University or the Organiser via the Organiser's e-mail address or may lodge a complaint with the supervisory authority for consumer protection under the Consumer Protection Act, i.e. the Czech Trade Inspection Authority, via the out-of-court consumer dispute resolution system, see www.coi.cz.
7. In the event of a conflict between the Czech language version of these Terms and Conditions and the English language version, the Czech language version shall prevail.